



Council Meeting 128

November 22, 2024

Sheraton Eau Claire

Room: Glacier Lily

IN ATTENDANCE

Kim Maximchuk, DD – Chair

Karen Galloway, DD – Vice Chair

Tim Kohlen, DD

Lora Mattie, public member

Joe Gagliardi, public member

Satpreet (Sunny) Grewal, DD

David Fedechko, DD

Munira Peermohamed, public member

Dacia Richmond, Executive Director &
Registrar

Andrea Thorrougood, Reg & Corp Services
Coordinator

Guests

Andrea Snow, Complaints Director

Regrets

Robin Erickson, public member

1 CALL TO ORDER

Kim Maximchuk, Chair, called the meeting to order at 9:18 a.m.

1.1 Introductions of new Council members

Council provided introductions.

1.2 Approval of agenda

Approval of the agenda with the addition of 2.13, regarding council composition.

Motion: to approve the agenda, as amended

Moved by: Sunny Grewal

Seconded by: Karen Galloway

Carried

1.3 Approval of September 13, 2024, Meeting Minutes

A typo was noted on page 2.

Motion: to approve the Sept 13, 2024 minutes, as amended

Moved by: Lora Mattie

Seconded by: Joe Gagliardi

Carried

- 1.4 **Declarations of conflicts of interest**
No conflicts of interest were declared.

2 NEW BUSINESS

2.1 **Appointment of Auditor 2024**

For the 2023 fiscal year, Council initiated a relationship with a new auditor – Lagom LLP.

Council previously spoke about changing auditors every 6 years, unless there was an unanticipated reason to do so earlier.

Motion: to reappoint Lagom LLP as auditors for 2024.

Moved by: Joe Gagliardi
Seconded by: Lora Mattie
Carried

2.2 **Council Officers**

Council discussed who will be in the positions of Council Chair and Vice-Chair starting January 1, 2025. These appointments are typically for 2 years.

Nominations were for Sunny Grewal to sit as Vice-Chair and Lora Mattie as Chair for the period starting January 1, 2025..

Motion: for Lora Mattie to be Council Chair starting January 1, 2025 for a two-year term.

Moved by: Joe Gagliardi
Seconded by: Sunny Grewal
Carried





Motion: for Sunny Grewal to be Council Vice-Chair starting January 1, 2025 for a two-year term.

Moved by: Lora Mattie
Seconded by: Karen Galloway
Carried

2.3 **Policy Review**

Council reviewed governance policies to ensure they are current and accurate.

Presented on regular review are:

-  Denturism Practice (GP-01)
-  Approved Programs (GP-04)
-  Continuing Competence Program (GP-08)
-  College Funds and Investments (GP-15)

Council discussed these policies and requested small amendments to policies GP-01 and GP-15.

Motion: Approve the listed policies, as amended.

Moved by: Tim Kohlen
Seconded by: Lora Mattie
Carried

2.4 **Financial Reporting**

Council reviewed the financial reporting for Q3.

2.5 **Budget 2024**

Council reviewed the budget for 2025.

Motion: to approve the 2025 budget, as presented.

Moved by: Joe Gagliardi
Seconded by: Tim Kohlen
Carried

2.6 **Fee Schedule**

The updated fee schedule reflects Council's decision to maintain status quo for practice permit fees for 2025.

Motion: approve the updated Fee Schedule

Moved by: Sunny Grewal
Seconded by: Munira Peermohamed
Carried

2.7 **PLI requirements**

As per the *Health Professions Act*, all regulated members are required to hold personal professional liability insurance (PLI). The policy amount required is determined by Council and specified in the Bylaws.

Denturists are currently required to hold \$2,000,000 per occurrence and \$2,000,000 aggregate.

On July 23, 2024, all health Colleges received an email from the Minister of Health with regards to PLI, strongly encouraging Colleges to consider ensuring their requirements have additional inclusions.

An environmental scan was done assessing the per claim/occurrence and annual aggregate amounts as well as the presence of legal defence coverage, and an extended reporting period.

Council was asked to consider if the PLI requirement for denturists' registration should be updated.

As they are the major gateway for denturists to attain PLI, Council requested that a letter be provided to the Denturist Association of Alberta requesting feedback.

Council will discuss this again at the February 2025 meeting.

2.8 Professional Conduct Reporting

Andrea Snow presented the professional conduct report for January 1 – September 30, 2024.

2.9 Bylaw Updates

Council reviewed bylaw 2.14.

At the September 2024 Council meeting, Council discussed the effectiveness of the Membership Meeting, and it was decided that going forward, Council would be open to discussing denturist questions on an ongoing basis and the membership meeting framework would be discontinued.

Council decided to discontinue the membership meeting and have members submit questions in advance to Council at Council meeting.

Council-specific questions will be reported anonymously in the Council section of bytes. Council reviewed bylaw 6.4.9

There has been a trend of increased appeals of College decisions (registration review, exam appeal, CRC) within health regulatory Colleges. As these processes can be costly, it is being suggested that appeal/review submission parameters be put on the process, within our jurisdiction under the *Health Professions Act*, in an effort to minimize the time (and therefore costs) beyond what is fair and reasonable for these proceedings. This new bylaw has been reviewed by legal.

Motion: to approve amended Bylaws, as presented, with the exception of amendments to the PLI bylaw.

Moved by: Karen Galloway

Seconded by: Lora Mattie

Carried

2.10 Exam Blueprints

The registration examination cycle is split into distinct steppingstones.

Competency Profile

- This is a nationally validated document which reflects the profession's expectations of the competence (tasks and knowledge) that is expected entry-level practitioners upon graduation.
- This document serves as the foundation for the accreditation process for entry-to-practice educational programs.
- It serves as the framework to inform the registration examination content. This is portrayed in the examination blueprint(s).

Exam Blueprints

- The exam blueprint portrays the relative weighting of the different areas of the competency profile on the exam component.

- There are separate blueprints for the multiple-choice (MCQ) and OSCE components
- The weightings are determined using national data and a working group of denturists under psychometric guidance.

Exam Development

- The exam content (questions, scenarios) is created by denturists with the assistance of psychometricians.
- All content is mapped to the competency profile

Exam Content

- Each exam component's composition is based on the exam blueprint. Denturists select the exam questions from our repository to ensure that it aligns with the exam blueprint.

Starting in June 2025, the examination will be aligned to the 2020 national competency profile. This was decided in 2021 in collaboration with the accreditor (Accreditation Canada), the educational programs, and the regulators.

As we are moving to a new competency profile, it is now appropriate and required that the exam blueprints are updated to reflect the new structure and content.

The structure of the competency profile shifted and so the current blueprints and the new ones do not map directly. Other changes include updating the number of MCQ items to remove the pilot items and aligning the number of OSCE stations with best practice.

Motion: to approve the examination blueprints, as presented

Moved by: Sunny Grewal





Seconded by: Munira Peermohamed

Carried

2.11 **Next Council Meetings (3 & 4)**

Council typically holds four in-person Council meetings per year.

Council decided on the following dates and locations:

-  February 7, 2025, Calgary
-  May 30, 2025, Edmonton
-  September 12, 2025, Calgary
-  November 20, 2025, Edmonton

2.12 **Freedom of Speech and Professional Regulation**

The College will wait until the legislation comes into effect for any impact.

2.13 **Council Composition**

Council discussed composition with the addition of the two new public members. The requirement is at least 50% public and 50% registered members. Currently council is

four public members and five regulated members. Council decided to stay with the current composition at this time.

3 In Camera

Council went in camera at 2:50 p.m.
Council came out of in camera at 3:15 p.m.

4 NEXT MEETING

- 4.1 Next council meeting.
 - 4.1.1 February 7, 2025, in Calgary

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:17 p.m.



Lora Mattie
Chair